

CHELTENHAM CRICKET CLUB CONSTITUTION

This constitution includes all amendments made up to and including those made at the special meeting of the Club on 25th February 2003.

NAME, OBJECTS & AFFILIATION

1. The Club is hereby constituted and shall be known as the Cheltenham Cricket Club. The Club's official colours shall be royal blue and white.
2. The objects of the Club shall be:
 - a) To foster and advance junior cricket, and
 - b) To promote, control and manage all matches played or arranged to be played by the Cheltenham Cricket Club
3. Club shall be associated with an Association/s sponsored the Victorian Metro Cricket Union (VMCU)

CLUB MEMBERSHIP

4. Club membership shall be restricted to:
 - a) Life members,
 - b) Players who are registered by the Secretary for the current season,
 - c) Honorary members who are appointed at any time at the discretion of the Committee for a period not extending beyond the date of the following Annual Meeting of the Club, and
 - d) Patrons

OFFICE BEARERS

5. The office-bearers of the Club shall consist of President, Vice-President, Junior Co-ordinator, Secretary, Assistant Secretary, Treasurer, Assistant Treasurer, Social Secretary, Equipment Officer, Assistant Equipment Officer, VTCA Delegate, FDCA Delegate, 2x Social Co-ordinators. The office-bearers need not necessarily be Club members prior to their election to Office but not where non-Club members are so elected, they shall automatically be appointed honorary members for their period of office.

THE COMMITTEE

6. The committee shall consist of the office-bearers who shall be elected from Club members as hereinafter provided. The number in this rule may be altered under the conditions of Rule 7(d).

ELECTION OF OFFICE-BEARERS

7. The election of office-bearers for the year shall be conducted as follows:
 - a) Any person may nominate himself or any other person for any position within the Club by forwarding such nomination in writing to the Secretary signed by the nominee. Nominations close three days prior to the annual meeting.
 - b) All voting shall be by secret ballot and the voting shall be conducted in the following manner:

Each person eligible to vote at the Annual Meeting may register one vote for each of as many nominees as desired provided that the total of votes so registered does not exceed the total number of nominees required to fill the vacancies. The nominee receiving the most votes shall be duly elected except when any position requires the election of more than one person, then the nominee receiving the greatest number of votes shall be declared elected to the first vacancy, the nominee receiving the second greatest number of votes shall be declared elected to the second vacancy and this pattern used until all vacancies are filled.
 - c) Any position not filled after the poll has been declared may be filled by nomination and election at the Annual Meeting.
 - d) Delegates may be elected or appointed to more than one position on the committee and they may hold one other position as an office-bearer. In the event of this happening an additional member/s may be added to the Committee at the discretion of the President in order to keep the overall numerical strength of the Committee the same.

ANNUAL MEETING

8. The Annual Meeting shall be held no later than August 15 each year and at least 2 weeks written notice therefore shall be given to all Club Members of the previous season. At the Annual Meeting the President shall declare all positions on the Committee vacant after which the election of office-bearers for the ensuing season shall be conducted.
9. Persons eligible to vote at the Annual Meeting are:
 - a) Life members
 - b) Honorary members from the preceding season,
 - c) Financial Senior Players of the preceding season,
 - d) Financial Social members.
10. Annual Meeting will appoint an Auditor who shall not hold any position on the committee
11. Annual Meeting shall have power to determine the amount of and levy Annual subscriptions and other fees and dues it may consider necessary.

12. Annual Meeting shall determine to which Associations the Club will belong and the number of teams to be entered in those Associations.
13. Annual Meeting will determine when Club practice will be held
14. Vacant

LIFE MEMBERS

15. Life Membership may be awarded for distinguished service to the Club. Distinguished services being defined as-
 - a) Fifteen senior seasons as a player including four seasons involvement with Club duties
 - b) Twelve senior seasons as a player including six seasons involvement with Club duties
 - c) Twenty junior and senior seasons as a player including four seasons involvement with senior club duties
 - d) Ten seasons of Club duties

Club duties being defined as:

Committee member, selector, Junior Assistant, Practice Captain, Senior Team Captain, Bar Attendant, Scorer, Coach or any other activities Committee may deem appropriate.

16. Written nomination for Life Membership by an eligible member (refer Section 9) is to be forwarded to the Secretary for consideration at a Committee meeting held within ten days of receipt of nomination. A minimum of three quarters of Committee members are to be present at voting for Life Membership. After an open discussion in nominee absence, a compulsory secret ballot will be conducted with a two thirds majority required. Where possible, existing life members will be notified personally, in addition to a notice being placed on the club notice board seven days prior to such meeting.
17. Life Membership shall be presented with a medallion at a suitable occasion.

GENERAL MEETINGS

18. The President, Secretary or Committee may call a General Meeting of the Club at any time. A notice on the Club notice board seven days prior to such a General Meeting shall be deemed proper notification to Club Members
19. The Secretary shall call a General Meeting within 10 days of his/her receipt of a request signed by one-fifth of registered Senior players setting down the reasons for requesting such a meeting. Any meeting so called shall not proceed unless three-quarters of the responding signatories are present by the advertised starting time of the meeting.
20. Persons eligible to vote at a General Meeting are:-
 - a) Life members

- b) Honorary members
- c) Senior players who are financial on the day of such a General Meeting

COMMITTEE MEETINGS

- 21. The Committee shall meet at least once per calendar month during the playing season and as required during the non-playing season.
- 22. A Committee meeting may be called anytime by the President or by the Secretary at the request of any three other Committee members.
- 23. The Secretary will post notification of each Committee meeting on the Club notice board at least five days prior to the meeting. Special Committee meetings require the Secretary to notify Committee members personally five days in advance of the meeting.
- 24. Life members may attend Committee meetings with full voting rights.

VOTING AT MEETINGS

- 25. Except as stated in Sections 7B & 16, all voting shall be by a show of hands unless a secret ballot is requested by at least 10 Club members at Annual or General Meetings or by at least 4 Club members at Committee Meetings. The Chairman shall have a casting vote at all meetings but no primary vote.

QUORUMS

- 26. At Annual and General Meetings of the Club fifteen and at the Committee Meetings, four Club members eligible to vote at such meetings shall form a quorum except as in Section 16.

DUTIES OF THE OFFICE BEARERS

- 27. The President shall act as chairman at all Annual, general and Committee meetings when he is in attendance.
- 28. The Secretary shall keep minutes of all meetings, records and averages and shall conduct all the business of the Club as required by the Constitution or at the direction of the President and/or committee. He shall attend to all correspondence as required. At the Annual Meeting he shall present a report of the activities of the Club during the preceding season.
- 29. The Assistant Secretary will assist the Secretary in carrying out his duties.
- 30. The Treasurer shall receive all revenue paid to the Club except as provided in Clause 36 of this Constitution, issue official receipts therefore, and deposit such monies in the name Cheltenham Cricket Club in an account at a bank approved by the Committee. He shall pay all accounts passed for payment by the Committee and record the financial business of the Club. He shall produce an audited statement of receipts and payments at the Annual Meeting and at such other times as requested by the Committee. He shall also present for

the information of the Committee, a statement of the financial position of the Club at each meeting. Withdrawals from the Club bank account must bear signatures of any two of the following: president, Secretary or Treasurer.

31. The Delegates shall represent the Club at all Delegates meetings called by the relevant cricket associations to which the Club belongs, presenting the policy of the Club at such meetings and report the business arising there from at the next Committee meeting. In the event of either Delegate being unable to attend any Delegates meeting he shall arrange for a member of the Committee to attend in his stead as a Proxy Delegate.
32. A member/s nominated by the Committee will be responsible to see that all Team Sheets, Match Reports and Umpires Reports and any other necessary forms reach the relevant Association member by due time after each day's cricket.

POWERS AND DUTIES OF THE COMMITTEE

33. The Committee shall govern that all activities of the Club in accordance with the Club's Constitution, but in the event of any situation arising not covered by the Constitution the Committee shall decide and act in the best interest of the Club.
34. The Committee may declare vacant any position on the Committee for the unsatisfactory attendance of the member holding such position or the unsatisfactory performance of his duties.
35. Any position on the Committee which remains vacant after the Annual Meeting or which becomes vacant at anytime during the year may be filled at either a General Meeting or by the Committee meeting at any time.
36. The Committee may appoint sub-Committees for any specific purpose and may authorize any sub-committee to operate a bank account in connection with its specific activity provided that no more than three approved members of such a sub-committee be registered as signatories and any two shall be required to sign all withdrawals.
37. The Committee shall be responsible for the appointment of Selectors, Captains, Vice-Captains and Team Managers of Under Age teams for each season.
 - a) The Selectors shall be responsible for recommending to the Committee suitable people to fill the positions of Captains and Vice-Captains
 - b) All team managers of an age group will act as selectors of that age group.
38. Annual subscriptions must be paid at a date to be determined by the Committee. Unfinancial players cannot be selected for finals. Unfinancial players are ineligible to receive club awards.
39. The Committee shall appoint one or more Practice Captains to take charge of all official practices conducted by the Club and be responsible for all practice material.
40. The Committee shall appoint a person to take charge of, care for and maintain all Club material. New and replacement equipment shall be purchased by that person and distributed as required.

41. The Committee may appoint a coach upon such terms and conditions as they deem suitable.
42. The Committee shall have the power to disqualify or impose any penalty on any Club member for behaviour which it considers is not in the best interests of the Club.
43. The committee shall have the power to fix honoraria within the Club and make donations from Club funds for any charitable or public appeal.
44. Vacant.

ALTERATIONS TO THE CONSTITUTION

45. The Constitution may only be altered, amended or added to at an Annual or General Meeting called for that purpose and provided that the notice of the proposal alteration, amendment or addition is given to all Club Members at least 7 days prior to such meeting and further that the motion proposing such alteration, amendment or addition is passed with at least three-quarters majority of those present at such meeting and eligible to vote.

CLEARANCES

46. Any players wishing to play with another Club may make written application to the Secretary requesting a transfer provided that he is financial at the time of writing. Such applications shall be considered at the next Committee Meeting and decision reached by the Committee shall be final. Should an application be refused, the applicant may lodge an appeal in accordance with the Association's rules to which the Club belongs
47. Players from other Clubs wishing to play with Cheltenham Cricket Club must have relevant Clearances where appropriate and be registered with our Association before they play with the Club.

AVERAGES AND PERPETUAL TROPHIES

48. WGT ROSE Perpetual Trophy for Senior First and Second Eleven Batting

A player must play in a minimum of 7 games (except finals) which may be a combination of first and second eleven. Minimum qualification 250 runs.

ER DEAN Perpetual Trophy for Senior First and Second Eleven Bowling

A player must play in a minimum of 7 games (except finals) which may be a combination of first and second eleven. Minimum qualification is 420 legitimate balls.

N HEWITT Perpetual Trophy for Junior Bowling

A player must play in 6 home and away games and bowl 200 legitimate balls, no ball to be included in average. Players in all junior grades are eligible. Games in all junior grades (except finals) in which a junior participates are to be included.

N HEWITT Perpetual Trophy for Junior Batting

A player must play in 6 home and away games and make 150 runs. Players in all junior grades are eligible. Games in all junior grades (except finals) in which a junior participates are to be included. For the purpose of Club averages, a junior batsman who retires is to be considered 'not out'.

EE KNORR Perpetual Trophy for Best Club Person

To qualify a person must have given outstanding service to the Club for a minimum of two consecutive years. The recipient will be decided upon from nominations received prior to the Annual Presentation Dinner from each committee member, Chairman of Selectors, and Senior Captains. Each of these will nominate 2 persons in preference of first and second respectively.

BARRY PHILLIPS Memorial Trophy

Is awarded each season to either the most promising Junior player for the season or the best performance by a player in a finals match. The award will be assessed by all members of the main Executive Committee and the Chairman of Selectors. A perpetual trophy will be retained by the Club and the winner shall receive a medallion.

REX ANDERSON Perpetual Trophy

Is awarded to 1st XI players who:-

Have the highest run aggregate

Have the highest wicket aggregate

A medallion is to be presented to both winners. To be eligible a player must play a minimum of three games. Finals to be included.

The Committee may deem ineligible for any trophy a player who refuses to participate in any team as directed by the selection committee.

Participation in a game to be as deemed by Cricket Victoria

49. Batting trophies for various Senior Grades

Players must play in a minimum of 7 games for the season in any senior grade, with 5 games minimum in a particular grade and only runs scored in that grade are considered. Both home and away and finals games are to be considered until the team completes that season. A minimum of 200 runs must be scored by a batsman in any grade. If the minimum number of runs is not reached, the best three aggregate totals, provided game requirements are complied with, are chosen. From these three the player with the highest average is awarded the trophy.

50. Bowling trophies for various Senior Grades

Players must play in a minimum of 7 games for the season in any senior grade, with 5 games minimum in a particular grade and only bowling figures in that grade are considered. Both home and away and finals games are to be considered until the team completes that

season. A bowler must bowl a minimum of 300 legitimate balls, no balls to be included in the averages.

51. a) Batsman scoring centuries and bowlers obtaining hat tricks are to receive an appropriate trophy.
- b) The batsman scoring the highest score for the season is to receive an appropriate trophy.
- c) A bowler obtaining outstanding figures in a particular match may at the Committee's discretion receive an appropriate trophy.

52. Batting trophies for various Junior Grades

Players must play in a minimum of 5 games for the season in a particular grade and only runs scored in that grade are considered. Both home and away and finals games are to be considered until the team completes its season. A batsman must score a minimum of 150 runs in Under 16 and 100 runs in Under 14 and Under 12 grades. If the minimum number of runs is not reached, the best three aggregate totals, provided game requirements are complied with, are chosen. From these three the player with the highest average is awarded the trophy.

53. Bowling trophies for various Junior Grades

Players must play in a minimum of 5 games for the season in a particular grade, and only bowling figures in that grade are considered. Both home and away and finals games are to be considered until the team completes its season. A bowler must bowl a minimum of 200 legitimate balls in Under 16 and Under 14 grades and 180 legitimate balls in Under 12 grade. No balls are to be included in the averages.